

The Work of a Primary School Teacher

A primary school teacher is responsible to the Head Teacher. The Head assumes overall responsibilities for all matters relating to the educational development and proper conduct of their class. This responsibility requires the performance of many varied tasks which will include:-

1. Teaching students in accordance with approved timetables and syllabuses and assuming control of classroom organisation, displays and discipline.
2. Co-operating fully with the Head Teacher and other members of the staff of the school.
3. Devising tests and maintaining records for the purpose of evaluating the performance and progress of his pupils and maintaining necessary and required documents relating to all professional duties.
4. Classroom - including text- books and stationery.
5. Carrying out additional responsibilities delegated by the Head Teacher - including sporting or extra-curricular activities.
6. Developing strong links with parents through regular contact both formal and informal. Formal links will include open-days and parents-evenings.
7. Co-operating fully with the work of the Inspectors and Zone Curriculum Advisor in their programme of visits , workshops, courses etc,
8. Performing any other duties delegated from time to time by the Provincial Education Office or the Ministry of Education.

Associate Teachers

An Associate Teacher has all the above duties of a Primary Teacher, and also the following:

1. Assist and advise Student Teachers during Teaching Practice.
2. Conduct mini-workshops in the school based on specific areas of the curriculum.
3. To liaise with the V.T.C. in matters relating to teaching methodologies.
4. To assist Temporary Teachers, relief teachers and monitoring their performance.
5. To prepare and run workshops with the Inspectors or Zone Curriculum Adviser when requested.